

AGENDA (Revised 4/25/13)
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION
FRANKLIN TOWNSHIP PUBLIC SCHOOLS
FRANKLIN MIDDLE SCHOOL LIBRARY/CAFETERIA
APRIL 25, 2013 – 6:00 P.M.

CALL OF ROLL

Mr. Richard E. Arline
Mr. Delvin Burton
Mr. Thomas J. Lewis
Mrs. Eva M. Nagy, Vice President
Dr. Julia Presley, President

Mr. Richard Seamon
Ms. Keisha Smith-Carrington
Mr. Robert T. Trautmann
Mrs. Betty Whalen

Student Liaisons
Samantha Connell
Niti Patel

Mr. Edward Q. Seto, Superintendent of Schools
Mr. John Calavano, Assistant Superintendent for Business/Board Secretary
Ms. Eveny Pagán, Assistant Superintendent for Curriculum & Instruction
Mrs. Gail Reicheg, Director of Personnel
Ms. Pamela R. Horn, Director of Pupil Personnel Services
Mr. Orvyl Wilson, Director of School Management

___ Members of the Public

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on January 4, 2013 and April 17, 2013. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

DISTRICT GOALS

CURRICULUM AND INSTRUCTION: *To commit to continuous improvement of student achievement through the implementation of rigorous curriculum aligned to the 2009 NJCCC and Common Core Standards, as evidenced by grade-level performance and student growth as measured by multiple measures.*

COMMUNICATIONS AND PUBLIC ENGAGEMENT: *To strengthen District communication through the use of the District and school-based websites and other media and to increase public engagement in the District through increased collaboration with the community.*

SAFETY AND SECURITY: *To continue the District's efforts to improve the culture and environment of our schools and to build positive relationships that promote respect, motivation for learning, and creativity in and for our students.*

FACILITIES: *Utilizing the District's 2011-2021 Long-Range Facilities Plan, develop a building program that will enhance and improve the District's delivery of education to all students; provide additional classroom space to address the projected enrollment growth over the next five years; address critical maintenance issues in all existing facilities and consider potential changes to the delivery of education and identify potential future buildings to support this paradigm shift.*

Confidential Session - Library

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing the Superintendent's evaluation. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

Return to open session at 7:30 pm in the Cafeteria.

I. Action to Adopt the Agenda

Moved:

Seconded:

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

II. Presentations *(5 minutes each)***- School Improvement Plans**

- Sampson G. Smith School, Ms. Eileen Brett, Principal
- Franklin Middle School, Mr. RaShawn Adams, Principal

- Franklin High School Class Schedules 2013-2014

- Mr. James Bevere, Principal

III. Superintendent's Report**IV. Board President's Report****V. Committee/Liaison Reports****VI. Comments From The Public *(5 minutes per speaker - any topic)*****VII. Board Member Remarks****VIII. New Business**

R-1 Reports

Moved:

Seconded:

Acknowledge receipt of the following reports, attached and made a part of the minutes:

- | | | |
|----|-----------------------------|---------------------------|
| a. | Principals' Reports | March |
| b. | Attendance Officer's Report | March |
| c. | Enrollment Report | March |
| d. | Fire Drill Report | March |
| e. | Suspension Report | March |
| f. | HIB Investigation Report | March 29 – April 15, 2013 |

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

M-1 Minutes of Board Meetings

Moved:

Seconded:

Approve the minutes of the following meetings of the Franklin Township Board of Education:

- | | | |
|-------------------|-------------------------------|---------------|
| a. March 28, 2013 | Budget Hearing & Regular Mtg. | Exhibit M-1.a |
| b. April 6, 2013 | Special | Exhibit M-1.b |

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

Administration**A-1 Travel & Related Expense Reimbursement**

Moved:

Seconded:

Adopt the following resolution:

Whereas, the Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

Whereas, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

Whereas, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

Whereas, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

Resolved, that the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

Resolved, that the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions.

(Exhibit A-1 attached hereto and made a part of the minutes.)

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

A-2 Teacher Appreciation Week

Moved:

Seconded:

Adopt the following resolution:

WHEREAS, America's greatest strength has always been Public Education; and

WHEREAS, education is a noble and life-changing profession, worthy to be honored and respected; and

WHEREAS, excellence in education begins in the classrooms of our nation's schools. Teachers are among the professional educators who are charged with the responsibility of helping to shape the destiny of our country by inspiring and guiding our children, youth, and adults; and

WHEREAS, teachers are, and will continue to be, a dynamic force in the educational process. They have demonstrated, through their sense of purpose and dedication to their profession, that they are the bedrock of our schools; and

WHEREAS, the teachers of Franklin Township Public Schools have consistently documented their professional competence and commitment to our students through their willingness to give of their time, energy, talents, and ideas; and

WHEREAS, our teachers should be deeply respected and highly recognized for the contributions they have made to our District, our State, and our Nation.

NOW, THEREFORE, BE IT RESOLVED, that the Franklin Township Board of Education joins the New Jersey School Boards Association to recognize and celebrate Teacher Appreciation Week, May 6-10, 2013.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

A-3 Bylaw Revision – 1st Reading

Moved:

Seconded:

Approve the first reading of revisions to the following Bylaw as detailed in Exhibit A-3 attached hereto and made a part of the minutes:

Bylaw No. 9325.4 Voting Method

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

A-4 Paperless Board Meetings

Moved:

Seconded:

The Board of Education hereby directs the Administration to proceed with paperless Board meetings. The first phase for paperless Board meetings would be for Board members only; the next phase would include the community.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

A-5 Revised Franklin High School Schedule

Moved:

Seconded:

Approve the revised Franklin High School schedule commencing September 2013 as detailed in Exhibit A-5 attached hereto and made a part of the minutes.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

Business

B-1 Warrants & Payrolls

Moved:

Seconded:

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

- a. General warrants and payrolls in the amount of \$16,493,270.56 identified in the bills list. (Exhibit B-1.a)
- b. Food Service Enterprise Fund warrants in the amount of \$316,340.88 for the month of March 2013. (Exhibit B-1.b)

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

B-2 Transfer of Funds

Moved:

Seconded:

Approve Account Transfers No. 9 for the 2012-2013 school year, "per pupil" and "other than per pupil," as identified in Exhibit B-2 attached hereto and made a part of the minutes.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

B-3 Financial Reports

Moved:

Seconded:

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-3.a) (March)
- b. Report of the Treasurer (A-149) (Exhibit B-3.b) (March)
- c. Cash Reconciliation of A-148 & A-149 (Exhibit B-3.c) (March)
- d. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-3.d) (March)
- e. Food Service Fund Financial Report (Exhibit B-3.e) (March)

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

B-4 Board of Education Monthly Certification

Moved:

Seconded:

Pursuant to N.J.A.C. 6A:23-2-11(c)4 we certify that as of March 31, 2013 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

B-5 Contract Approval *(All contracts are LEA-funded, unless otherwise noted.)*

Moved:

Seconded:

Approve the following:

- a. Approve Loving Care Agency, Inc., Hasbrouck Heights, NJ for substitute nursing services at Franklin High School on May 23 and 29, 2013 at a rate of \$45-55 per hour – not to exceed \$1,500, as detailed in Exhibit B-5.a attached hereto and made part of the minutes.
- b. Approve Loving Care Agency, Inc., Hasbrouck Heights, NJ for substitute nursing services for maternity leave at MacAfee Road School from April 29 through June 30, 2013 at a rate of \$45-55 per hour – not to exceed \$17,000, as detailed in Exhibit B-5.b attached hereto and made part of the minutes.
- c. A coordinated transportation services agreement with Middlesex Regional Educational Services Commission from July 1, 2013 – June 30, 2014, as detailed in Exhibit B-5.c attached hereto and made part of the minutes.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

B-6 Tuition Rates

Moved:

Seconded:

Approve the following Franklin Township Board of Education tuition rates for the 2013-2014 school year:

Pre-K & K	\$ 9,500	Preschool Disabled	\$15,200
Grades 1-5	\$11,500	Cognitive	\$18,900
Grades 6-8	\$12,000	LLD	\$12,100
Grades 9-12	\$13,000	Autistic	\$22,400

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

B-7 Sale of Property/Easements

Moved:

Seconded:

Approve the sale of various easements on the Franklin High School property to St. Thomas Syro-Malabar Catholic Church in the amount of \$45,553, based on the highest responsible bid opened on April 12, 2013 as detailed in Exhibit B-7, attached hereto and made part of the minutes. Proceeds to be deposited into the Capital Reserve Account.

The Board hereby authorizes the Board President and Board Secretary to execute the easements and necessary recording documents within thirty (30) days of receipt of all outside agency approvals required for the sale.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

B-8 Contract Award – Security Upgrades

Moved:

Seconded:

Award bid received and opened on April 23, 2013 to Open Systems Integrators, Inc., Manalapan, NJ for security upgrades at eight schools in the amount of \$314,700, as detailed in Exhibit B-8 attached hereto and made part of the minutes.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

Curriculum and Instruction

C-1 Out of District Students, School Year 2012-2013

Moved:

Seconded:

Approve out of district placements for students, as detailed in Exhibit C-1 attached hereto and made part of the minutes.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

C-2 Field Trip Destinations

Moved:

Seconded:

Whereas, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

Resolved, that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey; be it further

Resolved, that the Franklin Township Board of Education authorizes, in advance, the list of destinations as detailed in Exhibit C-2 attached hereto and made a part of the minutes.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

C-3 Field Trip Applications (Involving overnight, over 150 or air travel)

Moved:

Seconded:

Approve the following field trips:

- a. Franklin High School Student Government to attend the Leadership Training Conference 2013, "Building Leadership Skills" at The College of NJ, Ewing, New Jersey, from July 14 – 17, 2013, as detailed in Exhibit C-3.a attached hereto and made part of the minutes. Funded by LEA and student activities account.
- b. Franklin High School Future Business Leaders of America (FBLA) to compete in the FBLA National Leadership Conference, Anaheim, California, June 27 – July 1, 2013 as detailed in Exhibit C-3.b attached hereto and made a part of the minutes. Funded by student activities account.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

C-4 Agreement with Raritan Valley Community College

Moved:

Seconded:

Approve an agreement with Raritan Valley Community College that would enable Franklin High School students to participate in the Concurrent Enrollment Program for the 2013-2014 school year as detailed in Exhibit C-4 attached hereto and made a part of the minutes.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

C-5 New Course Offering

Moved:

Seconded:

Approve the following new course offering at Franklin High School to commence with the 2013-14 school year:

- Concurrent Enrollment Program (CEP) Anatomy & Physiology

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

C-6 APEX Learning Courses

Moved:

Seconded:

Approve the courses provided by APEX Learning as Franklin High School equivalents for Advancement to AP; Acceleration and Replacement, as detailed in Exhibit A-6 and made a part of the minutes.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

C-7 Programs and Services, Curriculum and Textbook Approval

Moved:

Seconded:

Approve Programs and Services, Curriculum and Textbook for the 2012-2013 school year as detailed in Exhibit C-7 attached hereto and made a part of the minutes.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

C-8 Grant Application

Moved:

Seconded:

Approval to apply for a discretionary grant program entitled *Improving Achievement in English and Mathematics for Students with Disabilities* at Sampson G. Smith School and Franklin Middle School in the amount of \$150,000, from July 1, 2013 to August 31, 2014.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

Personnel

P-1 Personnel Report No. 19, dated April 25, 2013

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve Personnel Report No. 19, as detailed in Exhibit P-1 attached hereto and made a part of the minutes.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

IX. Comments From The Public (5 minutes per speaker–any topic)

Note: Any matters which arise after this agenda is posted which are so urgent that their omission would seriously affect the operation of the district will be considered at this point in the agenda.

Alternate Location**Confidential Session (if deemed necessary)**

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing confidential matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

Returned to open session at _____ PM.

X. Adjournment 10:00 P.M. (In accordance with Bylaw No. 9322)

Moved:

Seconded:

Action to adjourn.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley